

Westminster By The Sea Presbyterian Church

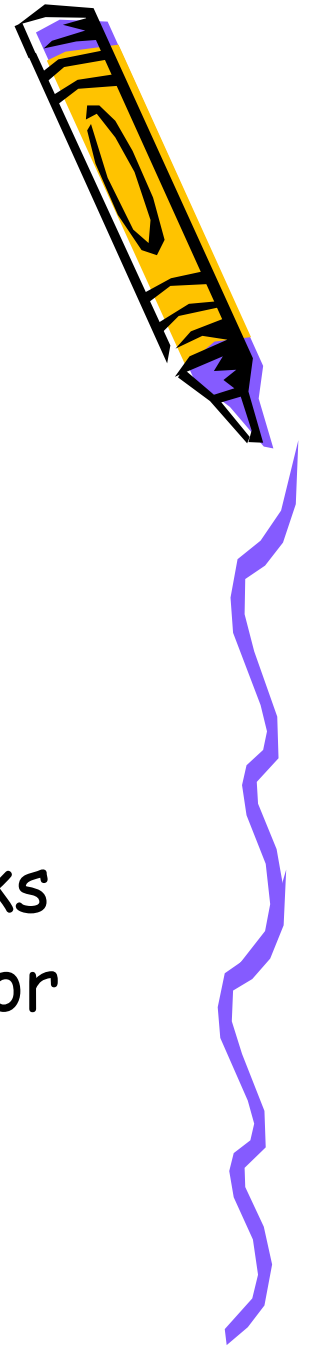
Westminster-By-The-Sea Presbyterian Church

Web Site Navigation Manual and
Instruction Booklet



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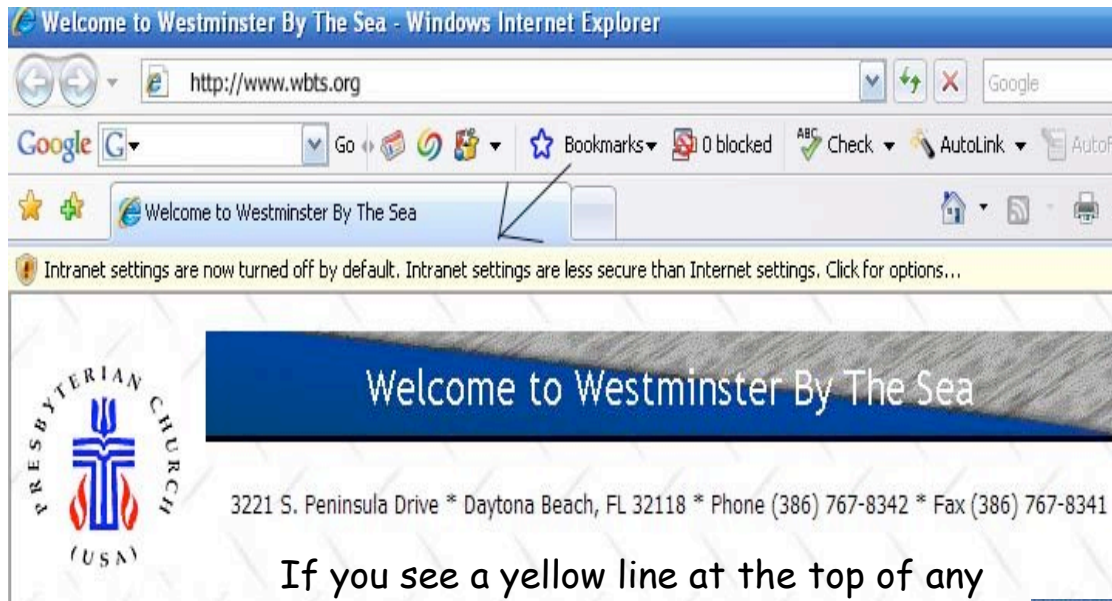
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Opening The Site



Westminster-By-The-Sea has it's own "home on the web!"



To go to our web site, simply enter <http://www.wbts.org> into your "address" bar. The address bar is usually at the top of your page and it'll either have an "e", an "n", or a fox, depending on which internet browser you use!

If you see a yellow line at the top of any of our web pages, it's your computer making sure you "trust" our site. Please click on it and select "Enable." We promise to never do anything to jeopardize your trust!



The "HOME" Page



Welcome to Westminster By The Sea

3221 S. Peninsula Drive * Daytona Beach, FL 32118 * Phone (386) 767-8342 * Fax (386) 767-8341 *
webmaster@wbts.org



03/12/07

- Home
- About Our Church
- Sermons
- Ministers and Staff
- The Spire (newsletter)

Welcome to Westminster By-The-Sea Presbyterian Church.
We are a church for all ages with over 700 members.



Mission Statement

We've redesigned the entire site in hopes that we make it useful in filling your information needs about what's going on at the church.



Hyperlinks

Hyperlinks are internet shortcuts that allow you to quickly and efficiently navigate from one web page to another. On our site, all hyperlinks will either show as blue or purple (depending on your internet browser and / or if you have visited the site before.)

Welcome to Westminster By-The-Sea Presbyterian Church.
We are a church for all ages with over 700 members.



Whenever you "hover" your mouse over the hyperlink, your cursor (mouse) will usually change it's appearance (on most computers, into a "hand". At this point, simply click on the link and away you'll go!

In the example shown on this page, clicking on the "Welcome" will open up Rev. Sumner's welcome letter!



E-Mail Links

Our Ministers, Elders and Staff



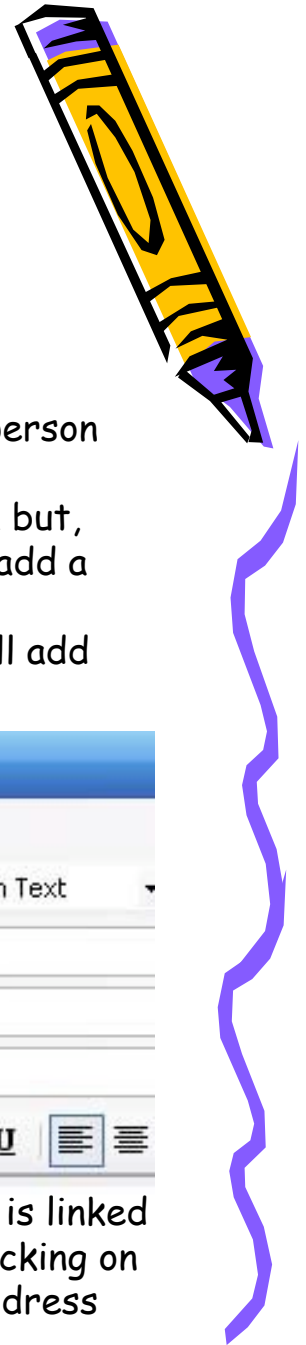
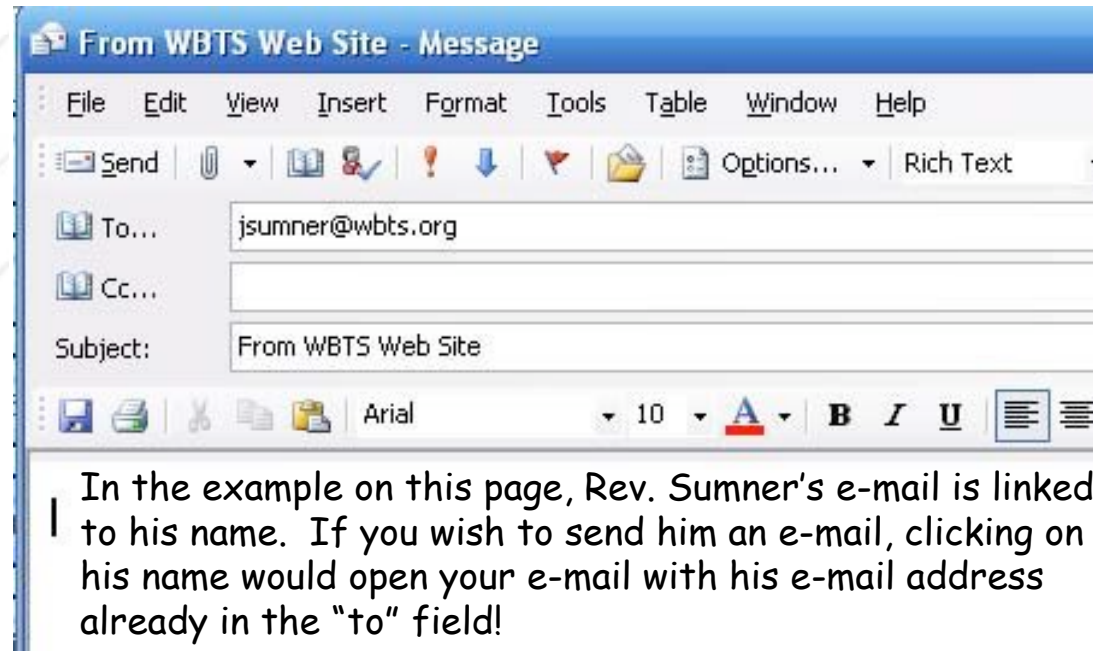
Our Ministers

Minister - [Jeffrey Sumner](#) - Minister

Richard Hills - Parish Associate

George Painter - Parish Associate

Some hyperlinks will allow you to send an e-mail to a person instead of opening a new web page. Since they are hyperlinks, they look exactly like any other hyper link but, when you click on it, it will open your e-mail program, add a recipient to the "To" box, and add a subject in the "Subject" box. On WBTS, any e-mail link you open will add the subject "From WBTS Web Site" to your e-mail.



Links Within A Page



Home	Christian Education Corner
Up	(View From The Pew) (Sunday School News) (k-5) (Youth) (Perfect Attendance) (Adults) (Nursery) (Upcoming Dates)
From Rev. Sumner	(Weekday Programs) (MOPS) (Presbyterian Youth Council) (Confirmation Class) (Wednesday Bible Study)
Monthly Notices	(Scrapbook Class) (Westminster Family Fun) (Westminster Idol) (Hymn Of The Month) (QnA with Rev. Jeff)
Birthdays & Anniversaries	<u>VIEW FROM THE PEW</u>
	Or a View from Afar

Another form of hyperlink is one that will help you navigate a longer page. Clicking on one of these links will send you to another area within the same page. On the WBTS site, we ONLY put this links at the TOP of the page, and will also include "back to top" buttons throughout the longer pages to make it easier to navigate!

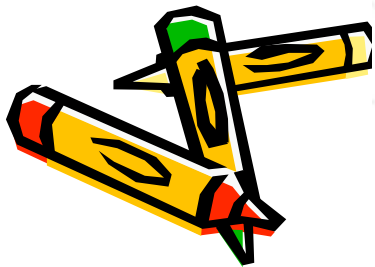


Buttons and Bottom Links



The "buttons" on the left hand side of the page will allow you to quickly navigate to where you wish to go! Simply clicking on a button with your mouse will automatically take you there. Below is a list of each button, and where it will take you!

- Home ... will always take you back to the "main page"
- About Our Church ... lists our mission and vision statements as well as what we do for our congregation and the community.
- Sermons ... we have all sermons since January 2006 listed on this page to allow you to revisit some of the wonderful Sunday messages. Soon there will also be "listen" link on all sermons from January 2007 on, giving you the ability to HEAR the sermon!
- Ministers and Staff ... lists the ministers, staff, and elders of the church.
- The Spire (newsletter) ... your church newsletter in digital format! Much more about this later in this manual.



Buttons and Bottom Links (continued)



•Calendar ... you can view all of the activities going on in and about the church during the current month!

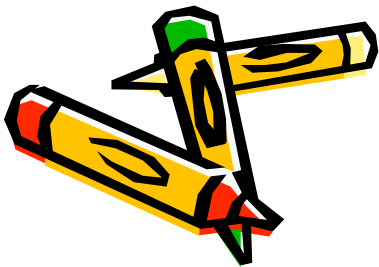
•Christian Education ... lists all of the current classes offered at WBTS as well as a link to the "Christian Education Corner" monthly newsletter.

•Music Ministry ... lists all of the current events surrounding our Music Ministry.

•Special Events ... you can now go to ONE PLACE to see all of the exciting special events coming up at WBTS !!!

•Photo Gallery ... the only "work in progress." We will have this up and running as soon as we can, with pictures to take you down memory lane!

and please note, at the bottom of EVERY page there's a duplicate set of all of the buttons from the left hand side, so, if you're reading one of our LONGER pages, you won't have to scroll back up to the top once you're done !!!



MapQuest Directions

You can invite as many friends as you wish to come visit our church !!! When they ask how to get there, tell them to point their computer to <http://www.wbts.org> and right on the main page they can pull MapQuest directions from anywhere in North America!

Driving Directions:

MAPQUEST.

FROM:

Address or Intersection:

City:

State:

ZIP Code:

Country:

United States

Get Directions



The Spire

The SPIRE houses all of the current information about the Church and the goings on. Because of this, we wished to go into detail about how to navigate through it!



The Spire

Westminster's Monthly Newsletter



"The Spirit of the Lord is upon Jesus, for he was anointed to preach good news to the poor, to proclaim release to captives, recovery of sight to those who are blind, to set at liberty those who are oppressed, and to proclaim the acceptable year of the Lord." adapted from Luke 4: 18-19.



The Spire's Links



Just like on all other pages in our web site, there are Buttons and Bottom links, however, due to the amount of content found in the Spire, we have an entirely different set of buttons and bottom links !!! All links are described in detail below:

- Home ... will take you back to the **MAIN HOME PAGE**
- From Rev. Sumner ... lists the upcoming sermons as well as any letters and notices he is brought to share with us for the month
- Monthly Notices ... all current events and happenings within the church including monthly acknowledgements (flowers, fellowship hour, etc.)
- Birthdays & Anniversaries ... lists all birthday and anniversaries for our members for the month



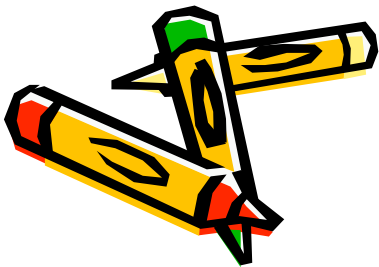
The Spire's Links (continued)



- Christian Education ... all of the exciting news from the Christian Education ministry for the month
- Library ... book reviews and library notices are found here
- Congregational Life ... notes and notices for all of the congregational life committees as well as contact info for the committee leaders
- Body Mind & Soul ... lists all of the upcoming Body Mind & Soul seminars that are planned
- Community Groups ... find out what community groups are meeting at our church, and when they meet

... and please note, the bottom of the SPIRE uses the same bottom links as the buttons on the left ...

[Home](#) | [About Our Church](#) | [Sermons](#) | [Ministers and Staff](#) | [The Spire \(newsletter\)](#) | [Calendar](#) | [Christian Education](#) | [Music Ministry](#) | [Special Events](#) | [Photo Gallery](#)



Where To Go For Help

Thank you for taking the time to read this document, and much more importantly, THANK YOU for wishing to learn more about our wonderful church by visiting our web site.

If you have any questions, comments, or concerns, please feel free to contact me via e-mail, phone, or at the Church on Sunday (we always go to the 11am service, but since we teach Sunday School, we're usually at the church by 9.30am!)

Thank YOU and God Bless,

Cecil Rice

cecilrice@cecilandtoni.com

386.212.0352

